

# SCOTTISH BORDERS COUNCIL JEDBURGH COMMON GOOD SUB-COMMITTEE

MINUTES of Meeting of the JEDBURGH  
COMMON GOOD SUB-COMMITTEE held in  
Committee Room 4, Council Headquarters,  
Newtown St Boswells on Tuesday, 5 March  
2019 at 1.00 p.m.

Present:- Councillors J. Brown (Chairman), S. Hamilton, Councillor S. Scott,  
Councillor Community Councillor R. Stewart.  
In Attendance:- Pension and Investment Manager, Solicitor (Karen Scrymgeour),  
Democratic Services Officer (F. Henderson).

Members of the Public:- 0

## 1.0 **MINUTE**

- 1.1 There had been circulated copies of Minute of the Jedburgh Common Good Fund Sub-Committee held on 5 December 2018.

## **DECISION**

**NOTED the Minute.**

## 2.0 **MONITORING REPORT FOR 9 MONTHS 31 DECEMBER 2018**

- 2.1 There had been circulated copies of a report by the Chief Financial Officer which provided the income and expenditure for the Jedburgh Common Good Fund for nine months to 31 December 2018, a full year projected out-turn 2018/19 and projected balance sheet values as at 31 March 2019. Appendix 1 provided the projected income and expenditure position which showed a projected surplus of £24,154 for the year. Appendix 2 provided projected Balance Sheet value at 31 March 2019 and showed a projected decrease in the reserves of £12,554. Appendix 3 provided a breakdown of the property portfolio showing projected depreciation charges and actual property expenditure to 31 December 2018. Appendix 4 detailed the value of the Kames Capital Investment Fund to 31 December 2018. The Pension and Investment Manager highlighted that the projected closing balance was £45,504 and consideration should be given to investing a proportion in the Kames Capital Investment Fund. Community Councillor Stewart sought clarification on moveable Assets contained in Appendix 3 to the report and whether these were insured when removed and by whom. The Pension and Investment Manager advised that there was not a comprehensive list of Common Good Assets available and a review was being undertaken to identify these and compile a register with a replacement value for each item. Ms Scrymgeour advised that the Council were required to undertake the review as a result of the Community Empowerment (Scotland) Act 2015 and once compiled, the list of Assets for each Common Good would be circulated to members and the wider community for consultation.

## **DECISION**

- (a) **AGREED the projected income and expenditure for 2018/19 in Appendix 1 to the report.**
- (b) **NOTED:-**
- (i) **the projected balance sheet value as at 31 March 2019 in Appendix 2 to the report;**

(ii) the summary of the property portfolio in Appendix 3 to the report;

(iii) the current position of the investment in the Kames Capital Investment Fund contained in Appendix 4 to the report.

3.0

### **APPLICATION FOR FINANCIAL ASSISTANCE**

3.1

#### **Jedburgh community Council – Jed Community Volunteer and Maintenance and Enhancement Group (JCVMEG)**

There had been circulated copies of an application for Financial Assistance from the Jed Community Volunteer and Maintenance and Enhancement Group (JCVMEG) for a grant of £5,000 towards materials to undertake projects within the Jedburgh Community. Community Councillor Stewart advised that the Group had initially been established with volunteers as a sub group of the Jedburgh Community Council to undertake maintenance and enhancements projects around Jedburgh following the pressure on Council services. The Group was now more structured, attracting more volunteers and able to take larger projects. Members clarified that the Common Good would not be used to replace or support Council Services. The Group, who had secured £400 from Local Businesses and £500 from Local Organisations and Rotary Club, had also applied to the Localities Bids Fund for £5,000. The Pension and Investment Manager highlighted that the quotes attached to the application totalled £8,263.63 and requested a list of projects which would be undertaken with the £5,000 grant being requested, rather than paying the grant directly to the Jedburgh Community Council for them to decide. Mr Stewart advised that the money would be ring fenced for the JCVMEG and agreed to provide a list of completed jobs in September. The Pension and Investment Manager insisted that a list of projects to be undertaken be submitted prior to allocation of the grant. Councillor Hamilton raised concerns about duplication and stated that should the Council be responsible for undertaking the work then that was what should happen. The Committee were in agreement that a list of projects to be undertaken with the £5,000 grant be supplied prior to payment. The Committee enquired where the equipment would be stored and who would insure it and Mr Stewart advised that the Community Council would insure the equipment and it was hoped that storage could be secured locally. Following further discussion the Committee agreed that the £5,000 be granted towards the following projects, as per the quotes submitted with the application and the remaining costs be sought from the Quality of Life Fund:-

JedShed	Planters	£50.00
Middlemiss Embroidery Ltd	High Vis Vests	£202.80
Thomas Sherriff & Co Ltd	Equipment	£2,295.01
A Oliver & Sons Joiners Ltd	Panelling for Underpass	£3,420.00
	<b>Total</b>	<b>£5,967.81</b>

#### **DECISION AGREED:-**

(a) that the £5,000 be granted towards for the following projects and the remaining costs be sought from the Quality of Life Fund:-

<b>JedShed</b>	<b>Planters</b>	<b>£50.00</b>
<b>Middlemiss Embroidery Ltd</b>	<b>High Vis Vests (£169 + VAT)</b>	<b>£202.80</b>
<b>Thomas Sherriff &amp; Co Ltd</b>	<b>Equipment</b>	<b>£2,295.01</b>
<b>A Oliver &amp; Sons Joiners Ltd</b>	<b>Panelling for Underpass</b>	<b>£3,420.00</b>
	<b>Total</b>	<b>£5,967.81</b>

- (b) that the following remaining costs, detailed in the quotes submitted with the application be sought from the Quality of Life Fund:-

	<b><i>Balance from above</i></b>	<b>£967.81</b>
<b>Jedshed</b>	<b>Planters (£50 x9)</b>	<b>£450.00</b>
<b>Gregor McKechnie Ltd</b>	<b>Paving</b>	<b>£1,464.00</b>
<b>D.E. Fencing Ltd</b>	<b>Fencing</b>	<b>£1,520.00</b>
<b>Woodside</b>	<b>Compost</b>	<b>£125.82</b>
	<b>Total</b>	<b>£4,527.63</b>

*The meeting closed at 2.00 p.m.*